



Village of Rochester

Incorporated in 1869

#1 Community Drive
Rochester, Illinois 62563

ROCHESTER COMMUNITY PARK RESERVATION CONFIRMATION

PARK RULES AND INFORMATION

ALL FEES ARE NON-REFUNDABLE – Reservation is complete after submittal of payment & form is received in the Village Office.

RESERVATION FEE FOR LARGE PAVILION

\$50.00 for Rochester residents (living within the Village limits)

\$100.00 for non-residents (living outside the Village limits)

RESERVATION FEE FOR COMMUNITY PARK SMALL PAVILION & NORTH PARK PAVILION

\$25.00 for Rochester residents (living within the Village limits)

\$50.00 for non-residents (living outside the Village limits)

Trash Disposal: Help keep our park clean. Please take your trash to the dumpster at the Community Park & the trash cans at **North Park**, do not depend upon the garbage can at the pavilion and other areas to be emptied by someone else. The Village does not have a weekend maintenance person; therefore, those using the park are responsible for helping to keep the park clean.

Have this form with you on the date you have reserved the facility.

The Village will post a weekly Park Reservation sheet that will show the dates, times, and who has reserved the park facilities.

If you have a reservation discrepancy, please call the Rochester Police Department non-emergency phone number at 381-8351 and ask a police officer to come to the park.

If you have questions about your park reservation, call the Village office at 498-7192. The office will have the original approved reservation request.

Name: _____

Address: _____ **Phone Number:** _____

Area Reserved: Large Pavilion Small Pavilion North Park Pavilion

Date Reserved: _____

Time Reserved: From: _____ **To:** _____

Office Use Only

Date Reservation Request Submitted: _____ Reservation Request By: _____

Fee Amount Charged: \$ _____ Check # _____ Cash: _____ Date Paid: _____

Reservation Approved by: _____