

# Village of Rochester Board of Trustees Board Meeting November 12, 2013

President David Armstrong called the meeting to order at 7:31 p.m.  
The Pledge of Allegiance was recited.

ROLL CALL:           President Armstrong  
                          Trustee Eandi  
                          Trustee Hill  
                          Trustee Hendrickson  
                          Trustee Matt Greer  
                          Trustee Shoudel  
                          Trustee Mike Greer  
                          Village Clerk Munroe

## **APPROVAL OF MINUTES:**

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF THE SEPTEMBER 9, 2013.** *Trustee Hendrickson made a motion to approve the September 9, 2013 minutes. Motion seconded by Trustee Hill, noting 2 minor changes. Unanimous aye vote. Motion passed. Trustee Mike Greer voting present.*

**APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF THE SEPTEMBER 16, 2013.** *Trustee Hendrickson made a motion to approve the September 16, 2013 minutes. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed. Village President Armstrong and Trustee Mike Greer voting present.*

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF THE OCTOBER 15, 2013.** *Trustee Hill made a motion to approve the October 15, 2013 minutes. Motion seconded by Trustee Shoudel. Unanimous aye vote. Motion passed. Trustee Mike Greer voting present.*

## **BOARD AND COMMISSION REPORTS**

**Plan Commission**-No report

**Zoning Board of Appeals** –Chairman Romang presented the variance request for 3<sup>rd</sup> and Walnut streets.

*Trustee Hendrickson made a motion to adopt the recommendation of the Zoning Board of Appeals and direct the Village Attorney to prepare an ordinance for this Zoning change. Trustee Mike Greer Seconded the motion unanimous aye vote. Motion passed.*

## **PUBLIC FORUM-**

No matters of the Public Forum

**OLD BUSINESS**-No old business

## **TRUSTEE REPORTS**

**SEWER-** Trustee Matt Greer reported that Public Works Committee is in discussion with SMSD, regarding Maintenance and Jurisdiction of the Pump Station. He also noted that there is a storm culvert problem on North Walnut.

**STREETS-** *Trustee Eandi advised that the winter salt supply is arriving on Wednesday.*

**WATER-** Trustee Hendrickson noted that the East Main Water Main replacement project is underway and presented a weather permitting timeline.

*Trustee Hendrickson made a motion authorizing the Village President to sign a change order not to exceed \$25,000 for additional boring expenses on North Walnut. Trustee Hill seconded the motion. Unanimous aye vote. Motion passed.*

**POLICE-** Trustee Shoudel-Stats are in the box. No report.

**PUBLIC HEALTH & SAFETY** –Trustee Mike Greer noted that the park bathrooms are closed and winterized for the season and the brush pile will be available by picking up a key at the office. Trustee Hendrickson noted that the Muller family donated a tree for the arboretum in memory of Rob Hanson.

**FINANCE-** Trustee Hill- reported that income taxes payments are two months behind. However, the first MFT check arrived.

*Trustee Hill made a motion to approve the monthly financial statements. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

*Trustee Hill made a motion to approve the bills. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

## **NEW BUSINESS**

**Board Meeting and Holiday Calendars**

*Trustee Mike Greer made a motion to approve the Board Meeting Calendar for 2014. Trustee Shoudel seconded the motion unanimous aye vote. Motion passed.*

*Trustee Hendrickson made a motion to approve the Village Holiday Calendar for 2014. Trustee Mike Greer seconded the motion unanimous aye vote. Motion passed.*

Calendars are available online at the Village website and are posted in the Village office.

### **Ordinance 13-16 Annexation –Wanless Trust**

*Trustee Hill made a motion to approve Ordinance 13-16, annexing property to the Village of Rochester. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **Home Rule Discussion**

Trustee Hill lead a discussion regarding Home Rule as well as reported on the Personnel and Finance Committee meeting discussions on 11/4/13.

*Trustee Hill made a motion that the Village Attorney be requested to prepare a resolution for consideration of the Village Board on December 9, 2013 regular Village Board meeting which would authorize a referendum establishing Home Rule status for the Village of Rochester to be voted on by the residents at the election to be held March 18, 2014. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **VILLAGE MANAGER REPORT**

#### **Activities:**

#### **Contacts, complaints & request:**

Two (2) contacts regarding the items of Christmas events and water line project.

#### **Committee or Special Meetings:**

October 17 – Illinois Municipal League  
October 18 – Illinois Municipal League  
November 4 – Personnel and Finance Committee  
November 4 – Public Works Committee  
November 7 – County GIS  
November 7 – SMART Cities Project

#### **Administrative:**

Developed committee meeting agenda, conducted department meetings, and responded to resident contacts.

**Projects:**

Hazard Mitigation Grant- Primary Pump Station (Soliciting Statement of Qualifications to select design engineer for the pump station improvement project)

Street Sign Reflectivity Project - (Reviewing pre-final plans to project bid in late 2013 for construction in 2014)

Water Main Replacement Project – (Contractor working two crews, weather permitting will work thru winter)

SSCRPC Smart Cities Project – (Leadership team identifying strengths and potential categories for new business or business expansion)

Illinois Transportation Enhancement Program (ITEP) – (No change – project submitted)

**Department Items:**

**Public Works:** PWD inspecting water main replacement project, preparing equipment for winter weather. Hydrant flushing re-scheduled for spring.

**Police:** PD participated in fall festival and Halloween events. PD working with Nixle to correct dial up notification issues.

**Office:** 2012-13 audit in progress, attended annual users group seminar.

*Trustee Shoudel made a motion to adjourn. Trustee Mike Greer seconded the motion. Unanimous aye vote. Motion passed.*

Meeting adjourned 8:05 p.m.

Respectfully Submitted,

Stacia Munroe  
Clerk  
Village of Rochester