

# Village of Rochester Board of Trustees Board Meeting July 8, 2013

President David Armstrong called the meeting to order at 7:40 p.m.  
The Pledge of Allegiance was recited.

ROLL CALL:           President Armstrong  
                          Trustee Eandi  
                          Trustee Hill  
                          Trustee Matt Greer  
                          Trustee Mike Greer  
                          Trustee Shoudel  
                          Village Clerk Munroe

ABSENT:             Trustee Hendrickson

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING, JUNE 10, 2013.** *Trustee Eandi made a motion to approve June 10, 2013 minutes. Motion seconded by Trustee Shoudel. Trustees Mike & Matt Greer voting present. Unanimous aye vote. Motion passed.*

**APPROVAL OF MINUTES THE SPECIAL BOARD MEETING, JUNE 17, 2013.** *Trustee Shoudel made a motion to approve the June 17, 2013 minutes. Motion seconded by Trustee Hill. Trustees Mike Greer and Hill. Unanimous aye vote. Motion passed.*

## **BOARD AND COMMISSION REPORTS**

**Plan Commission** – Chairman Frank Maras gave a report of the Planning Commission about the continuing plans Rochester Center Development.

**Zoning Board of Appeals** –Chairman Romang presented the recommendations from the Zoning Board of Appeals variance requests 516 E. Mill.

*Trustee Shoudel made a motion to accept the recommendation to accept the variance at 516 E. Mill Street; Trustee Matt Greer seconded the motion. Unanimous aye vote. Motion passed.*

**PUBLIC FORUM-** No matters of the public forum.

**OLD BUSINESS-**No old business

## **TRUSTEE REPORTS**

**SEWER-** Trustee Greer noted that a new pump will be installed at the primary pump station tomorrow.

**STREETS-** Trustee Eandi noted the results of the PASER.

**WATER-** Trustee Hendrickson –absent –no report.

**POLICE-** Stats are in the box. He thanked all that worked to make Sparks in the Park a success.

**PUBLIC HEALTH & SAFETY –** Trustee Mike Greer noted he is pleased how nice the park looks and thanked all the volunteers for their work on Sparks in the Park.

**FINANCE-** Trustee Hill- reported on the bids from the proposed auditors.

*Trustee Hill made a motion to award Eck, Shafer and Punk the contract for village auditor for \$13,750. Motion seconded by Trustee Shoudel. Unanimous aye vote. Motion passed.*

*Trustee Hill made a motion to approve the monthly financial statements. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

*Trustee Hill made a motion to approve the bills. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

## **NEW BUSINESS**

### **Nixle Notification System Approval**

*Trustee Shoudel made a motion to approve the Nixle Notification System calling unlimited calling plan A. Trustee Hill seconded the motion. Unanimous aye vote. Motion passed.*

## **Village View Sewer Replacement Project Closeout**

*Trustee Matt Greer made a motion to close out the Village View Sewer project with a total of \$18,037.97. Trustee Hill seconded the motion. Unanimous aye vote. Motion passed.*

## **Water Main Replacements**

*Trustee Hill made a motion to authorize the Village Engineer to proceed with the bid letting for the water main replacements. Motion seconded by Trustee Matt Greer. Unanimous aye vote. Motion passed.*

## **Collection of Delinquent Fine & Citation**

*Trustee Mike Greer made a motion to authorize the Village office staff to turn the delinquent citation over to a collection agency. Motion seconded by Trustee Matt Greer. Unanimous aye vote. Motion passed.*

## **VILLAGE MANAGER REPORT**

### **Activities:**

### **Contacts, complaints & request:**

Eleven (11) contacts regarding the items of business development, drainage, electric aggregation, July 4 celebration, news reports, property maintenance, utilities, and zoning.

### **Committee or Special Meetings:**

July 1 – Personnel and Finance Committee  
July 1 – Public Works Committee  
July 8 – Police, Parks, Public Health Safety Committee

### **Administrative:**

Developed committee meeting agenda, conducted department meetings, and responded to resident contacts.

## **Projects:**

Electric Aggregation - (Consultant compiling list of accounts in the EA program)

Street Sign Reflectivity Project - (No- change, Project in the design stage with bid letting in August and construction starting in October 2013)

Revenue Bonds – (Financial advisor preparing documents for bond rating agencies)

Rochester Economic Development Advisory Committee - REDAC  
(Finalizing recommendations for presentation to the Village Board)

SSCRPC Smart Cities Project – (Identifying & contacting leadership group of 8 - 10 members to work with SSCRPC and consultant to develop a sustainable economic growth plan for the Village)

## **Department Items:**

**Sparks in the Park:** All departments contributed to the success of the 2013 Sparks in the Park Celebration.

**Police:** Two officers completed academy training in June and have begun field training Also a part time officer will begin academy training in mid-July.

**Office:** Preparing documents for end of fiscal year audit and for bond rating process.

**Public Works:** PWD continuing to address drainage, mowing and park items.

*Trustee Shoudel made a motion to enter into Executive Session to discuss pending litigation. Trustee Eandi seconded the motion.*

Moved to Executive Session.

*Trustee Mike Greer made a motion to move back into regular session. Trustee Shoudel seconded the motion.*

*Trustee Hill made a motion to approve Village Ordinance 13-06 as written, adding the revised fees, of \$2000 becoming \$250 and \$1000 becoming \$150. Unanimous aye vote. Motion passed.*

*Trustee Shoudel made a motion to adjourn. Trustee Mike Greer seconded the motion. Unanimous aye vote. Motion passed.*

Meeting adjourned 8:28 p.m.

Respectfully Submitted,

Stacia Munroe  
Clerk  
Village of Rochester