

**Village of Rochester**  
**Board of Trustees**  
Regular Board Meeting  
March 11, 2013

President David Armstrong called the meeting to order at 7:35 p.m. with the Pledge of Allegiance.

ROLL CALL:           President Armstrong  
                          Trustee Eandi  
                          Trustee Shoudel  
                          Trustee Matt Greer  
                          Trustee Hendrickson  
                          Village Clerk Munroe

ABSENT:             Trustee Mike Greer  
                          Trustee Hill

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF THE FEBURARY 11, 2013.** *Trustee Shoudel made a motion to approve the February 11, 2013 minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

**BOARD AND COMMISSION REPORTS**

**Plan Commission** – Wally Bierman provided information regarding the new Rocket Fitness Center.

*Trustee Hendrickson made a motion to support the abandonment of South John Street to facilitate this facility. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

**Zoning Board of Appeals** –No Report.

**PUBLIC FORUM**–Mark Walker, Creekside Services presented a plan to volunteer to maintain the triangle park area near IL 29 free of charge in return for sign placement. This item was referred to staff for further information and to the PPPHS committee.

**OLD BUSINESS**-No old business

## **TRUSTEE REPORTS**

**SEWER**- Trustee Matt Greer – Pump Station inspection noted normal wear and all items can be addressed in the budget.

**STREETS**- Trustee Eandi – note that the annual MFT meeting was held 2/18/13 and that there will not be funding for oil and chip this year. Normal patching and sidewalk repairs will still take place.

**WATER**- Trustee Hendrickson – No report.

**POLICE**- Trustee Shoudel- Stats are in the box. He also noted that 63 applicants tested for 2 positions of Police Officer.

**PUBLIC HEALTH & SAFETY** – Trustee Mike Greer –Brush pile opens April 6, 2013.

**FINANCE**- Trustee Hill-absent.

*Trustee Shoudel made a motion to approve the monthly financial statements. Trustee Matt Greer seconded the motion. Unanimous aye vote. Motion passed. Trustee Shoudel made a motion to approve the bills. Trustee Matt Greer seconded the motion. Unanimous aye vote. Motion passed.*

Village President noted the FY2014 budget process has begun for the Village and noted the deadline has been set and budget meetings set.

## **NEW BUSINESS**

### **Charity Bike Race**

Ms. Jennifer McDaniel spoke to Trustees about plan for a 5K/10K race to be held in Rochester in October. She was seeking input about routes and Village concerns.

The matter was referred to the PPPHS Committee.

### **Ordinance 13-02 No Parking Zone on Willow Road**

*Trustee Matt Greer made a motion to approve Village Ordinance 13-02, creating a no parking zone on Willow Road. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **Ordinance 13-03 Removing Sewer CAP Fees**

*Trustee Matt Greer made a motion to approve Village Ordinance 13-03, removing sewer cap fees. Trustee Eandi seconded the motion. Unanimous aye vote. Motion passed.*

### **CMT Work Order 12-4 Amendment**

*Trustee Matt Greer made a motion to approve CMT Work Order 12-4 amendment for the final cost of \$50,045, a \$6,850 increase from the original contract. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **Electric Aggregation Consultant Contract**

*Trustee Hendrickson made a motion to authorize the Village President to sign the contract with the Electric Aggregation Consortium for a consultant contract. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

### **FY'12 Audit**

#### **Randy Reagan, McGladrey presented the FY '12 Audit.**

*Trustee Shoudel made a motion to accept the FY '12 audit as presented. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **Part Time Police Officer Wage Scale**

*Trustee Shoudel made a motion to approve the par-time officer wage scale as presented. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **Other Issues**

Trustee Hendrickson spoke regarding the changes made to the Community Room rules and rental fees. Staff was advised by Trustees to proceed.

## **VILLAGE MANAGER REPORT**

### **Activities:**

### **Contacts, complaints & request:**

Seven (7) contacts regarding parks, utilities, parking and zoning.

### **Committee or Special Meetings:**

February 12 - Village/Library Community Room Committee  
February 14 – REDAC (Rochester Economic Development Advisory Committee)  
February 25 – Public Work Committee  
February 26 – Electric Aggregation Consortium  
March 4 - Rochester Citizens Corp  
March 6 – Rochester Women’s Club  
March 11 - Personnel & Finance Committee

### **Administrative:**

Prepared committee meeting agenda, conducted department meetings, and respond to resident contacts, reviewed police officer applications, reviewed employee evaluations, responded to builder – developer request for information and reviewing budget needs and details.

### **Projects:**

Electric Aggregation  
(Potential suppliers submitting qualifications, bids on March 18 using reverse auction process)

Street Sign Reflectivity Project  
(No- change, Project in the design stage with bid letting in August and construction starting in October 2013)

Rochester Economic Development Advisory Committee - REDAC  
(Reviewing documents and ordinances that could impact business development.)

SSCRPC Micro-grant – (CMT developing template for pavement management process)

**Department Items:**

**Police:** PD interviewing candidates for two officer positions.

**Public Works:** PWD continuing water valve exercise program, addressing sewer blockages, patching potholes, cleaning storm sewer inlets and working with engineers on the West Main and N. Walnut water main design.

**Office:** Complete details for audit and preparing budget worksheets for new fiscal year.

*Trustee Shoudel made a motion to adjourn. Trustee Eandi seconded the motion. Unanimous aye vote. Motion passed.*

Meeting adjourned 8:34 p.m.

Respectfully Submitted,

Stacia Munroe  
Clerk  
Village of Rochester