

**Village of Rochester**  
**Board of Trustees**  
**Regular Board Meeting**  
**January 9, 2012**

President David Armstrong called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.

ROLL CALL:           President Armstrong           Trustee Eandi  
                          Trustee Hendrickson       Trustee Shoudel  
                          Trustee Matt Greer         Trustee Hill  
                          Village Clerk Munroe

ABSENT:             Trustee Mike Greer

**PUBLIC FORUM-** Clerk Munroe read the proclamation honoring the 7<sup>th</sup> Grade Girls Basketball Team State Championship. *Trustee Joe Hill made a motion to adopt the proclamation. Trustee Hendrickson seconded the motion. Unanimous aye vote.*

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 12, 2011.** *Trustee Shoudel made a motion to approve the December 12, 2011 minutes with corrections. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

**BOARD AND COMMISSION REPORTS**

**Plan Commission** – No report.

**Zoning Board of Appeals** –No report.

**OLD BUSINESS**

None.

**TRUSTEE REPORTS**

**SEWER-** Trustee Matt Greer no changes to report.

**STREETS-** Trustee Eandi – no report.

**WATER-** Trustee Hendrickson stated that the water tower work is complete. He noted that there is a one year warranty for issues relating to the recoating. The letter for warranty was date December 28, 2011.

**POLICE-** Trustee Shoudel – no report.

**PUBLIC HEALTH & SAFETY –** Trustee Mike Greer – no report, absent.

**FINANCE-** Trustee Hill reported the State payment from August was received. The road and bridge tax payment was received, \$43,629.00.

*Trustee Hill made a motion to approve the monthly financial statements. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*  
*Trustee Hill made a motion to approve the bills. Trustee Shoudel seconded the motion. Unanimous aye vote. Motion passed.*

## **NEW BUSINESS**

### **Sparks in the Park Committee**

President Armstrong nominated the following individuals for the 2012 Sparks in the Park Committee: Chairman/Trustee Shoudel, Trustees Mike Greer, Matt Greer and Eandi. Village Clerk Munroe and Deputy Clerk Langdon.

*Trustee Hill made a made to approve the nominations as state by President Armstrong. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

### **Open Meeting Act**

Attorney Jurgens outlined the requirement of the Trustees and Clerk having to take the Open Meetings Act online training through the Office of the Attorney General. He noted this is an annual training and must be completed each calendar year. Village Manager Laningham provided copy of the legislation and Attorney Jurgens provided step by step instructions.

### **Wyndmoor Engineering Fees Agreement**

Attorney Jurgens advised the Board regarding the agreement between the Village of Rochester and Milldale Ltd., that had been negotiated and for their review and approval.

*Trustee Joe Hill made a motion to authorize the Village President to sign the agreement between the village of Rochester and Milldale Ltd. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

## **Other Issues**

Village President Armstrong introduced Mr. Robert Plunk to the Board. He came by the meeting to introduce himself in his role as a member of the Sangamon County Efficiency Council.

## **VILLAGE MANAGERS REPORT**

### **Activities:**

### **Contacts, complaints & request:**

Two (2) contacts regarding traffic accident and Fair Share Assessment Fees.

### **Committee or Special Meetings:**

December 19 – Wyndmoor Developers  
January 2 – Rochester Community Citizen Corps

### **Administrative:**

Prepared committee meeting agenda, conducted department meetings, and respond to a resident contact and developer request for information.

### **Ongoing Projects:**

Village View Sewer Project  
(Received IEPA and SMSD approval to proceed with project)

Water Tower  
(Project complete – water tower filled and operational)

Trash Disposal Service  
(Surveyed other municipalities regarding trash collection - preparing report for the Board)

Rochester Community Citizen Corps Program  
(Training in process)

### **Department Items:**

**Police:** One officer off duty due to non-work injury, written exam scheduled for January 21, 2012.

**Public Works:** Ready for snow removal, adjusting water elevations in water tower, repairing various locations where waterline breaks occurred.

**Office:** Completing calendar year close outs, preparing budget worksheet for departments.

*Trustee Shoudel made a motion to adjourn. Trustee Hendrickson seconded the motion. Unanimous aye vote. Motion passed.*

Meeting adjourned 7:56 p.m.

Respectfully Submitted,

Stacia Munroe  
Clerk  
Village of Rochester