

Village of Rochester
Board of Trustees
Regular Board Meeting
December 14, 2015

President David Armstrong called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL: President Armstrong Trustee Eandi
 Trustee Hendrickson Trustee Hill
 Trustee Liken Trustee Munroe
 Deputy Clerk Langdon

ABSENT: Trustee Zobrist

APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 9, 2015. *Trustee Eandi made a motion to approve the November 9, 2015 minutes. Motion seconded by Trustee Hill. Unanimous aye vote. Trustee Hendrickson and Trustee Munroe voted Present. Motion passed.*

PRESIDENT’S APPOINTMENT. President Armstrong accepted the resignation of Stacia Munroe as Village Clerk. President Armstrong appointed and administered the oath of office to Lynn Langdon as Village Clerk and to Annette Boxman as Deputy Clerk.

BOARD AND COMMISSION REPORTS

Plan & Zoning Commission – Mr. Romang presented the recommendations of the Commission regarding the following item:

- **41 Vernon Drive** – The Commission recommended the Board approve a zoning variance for setbacks of a garage.

Trustee Hendrickson made a motion to accept the Commission’s recommendation. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.

Roll Call

Trustee Eandi – Aye

Trustee Hendrickson – Aye

Trustee Hill – Aye

*Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye*

Unanimous aye vote. Motion passed.

PUBLIC FORUM

Public Works Superintendent Todd Folder introduced

He also announced that Oak Hills Road would be closed temporarily on December 21, 2015, for culvert work.

Lori Maltby, 18 Mishawaka Drive, addressed the Board requesting additional street lighting for the Oak Hills Subdivision. Ms. Maltby is the lead for the Neighborhood Watch Program for Oak Hills Subdivision. The Village will look into possible locations within subdivision for added lighting.

OLD BUSINESS

None.

TRUSTEE REPORTS

SEWER – Trustee Zobrist – None

STREETS – Trustee Eandi – State of Illinois has released back MFT funds. Public Works department spot patching roads around town. Culvert work on Oak Hill Road to begin on December 21, 2015 (weather permitting). Road will close temporarily. Village has received a request for a 4-way stop at Burberry and Wyndmoor. Study will be done on this intersection.

WATER – Trustee Hendrickson – Village had one main break on West Main.

POLICE – Trustee Liken – November incident report.

PUBLIC HEALTH & SAFETY – Trustee Munroe – Christmas tree drop off is currently open

FINANCE-

Trustee Hill made a motion to approve the monthly financial statements. Motion seconded by Trustee Liken.

Roll Call
Trustee Eandi – Aye

Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye

Unanimous aye vote. Motion passed.

Trustee Hill made a motion to approve payment of bills. Trustee Liken seconded the motion.

Roll Call

Trustee Eandi – Aye
Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye

Unanimous aye vote. Motion passed.

VILLAGER MANAGER’S REPORT

- Work continuing on updates to the Employee Manual
- Plat regarding annexation of Shackelford property ready to file with County
- The PPPH&S Committee will be addressing the Burn Ordinance and bring recommendations to the Board
- Public Works Committee addressed MFT close outs from a years past and will be addressed and closed out with IDOT
- Several parties have expressed interest in commercial growth within the Village of Rochester. Information has been discussed in committee meetings with the best interest of village in mind.

NEW BUSINESS

Ordinance 15-10 (Approving the 2016 Tax Levy).

Trustee Hill made a motion to approve Ordinance 15-09. Motion seconded by Trustee Liken.

Roll Call

Trustee Eandi – Aye
Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye

*Trustee Munroe – Aye
President Armstrong – Aye*

Unanimous aye vote. Motion passed.

Ordinance 15-16 – Zoning Classification Change

Trustee Hill made a motion to table Ordinance 15-16. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.

Ordinance 15-17 – Purchase of new phone system from Vertical

Trustee Hendrickson made a motion to approve purchase of new phone system. Motion seconded by Trustee Eandi.

Roll Call

*Trustee Eandi – Aye
Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye*

Unanimous aye vote. Motion passed.

Ordinance 15-18 – Amending the Village Code Provisions on Alcoholic Beverages and Gaming

Trustee Hill made a motion to amend the Village Code. Motion seconded by Trustee Liken. Voice vote. Unanimous aye vote. Motion passed.

Resolution 15-06 – Approving the Contract for Village Manager from May 1, 2015 to April 30, 2018.

Trustee Munroe made a motion to approve the contract for Village Manager. Motion seconded by Trustee Hendrickson.

Roll Call

*Trustee Eandi – Aye
Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye*

Unanimous aye vote. Motion passed.

Resolution 15-07 – Amendment to the Intergovernmental Agreement for the design and construction of regulatory and warning signs.

Village Attorney explained waiving of any conflict or appearance of any conflict prior to passing this resolution.

Trustee Hill made a motion to proceed with action on Resolution 15-07. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.

Trustee Eandi made a motion to approve Resolution 15-07. Motion seconded by Trustee Hill.

Roll Call

Trustee Eandi – Aye

Trustee Hendrickson – Aye

Trustee Hill – Aye

Trustee Liken – Aye

Trustee Munroe – Aye

President Armstrong – Aye

Unanimous aye vote. Motion passed.

2016 Board of Trustee Meeting Schedule

Monday, January 11th

Monday, February 8th

Monday, March 14th

Monday, April 11th

Monday, May 9th

Monday, June 13th

Monday, July 11th

Monday, August 8th

Monday, September 12th

Tuesday, October 11th

Monday, November 14th

Monday, December 12th

Trustee Hill made a motion to approve the 2016 Meeting Calendar of the Board of Trustees. Motion seconded by Trustee Liken. Unanimous aye vote. Motion passed.

2016 Village of Rochester Holiday Schedule

January 1 – New Year’s Day

January 18 – Martin Luther King Day

February 15 – President’s Day

May 30 – Memorial Day

July 4 – Independence Day
September 5 – Labor Day
October 10 – Columbus Day
November 11 – Veteran’s Day
November 24 & 25 – Thanksgiving
December 23 – Day before Christmas Eve
December 26 – Day after Christmas

Trustee Hendrickson made a motion to accept the holiday schedule as presented. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed.

Charles S. Wanless Memorial Park Design Proposals

Mr. Jim Garceau presented a petition from property owners in area opposing proposed park. These residents see no need for a park in this area citing security and safety concerns. The requirements of the deed which leaves said property to the Village were explained to Mr. Garceau. This proposal is merely to proceed with the request of proposals from landscape architects to develop a plan that complies with the deed.

Trustee Eandi made a motion to proceed with requesting proposals for the Charles S. Wanless Memorial Park design. Motion seconded by Hill.

Roll Call

*Trustee Eandi – Aye
Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye*

Unanimous aye vote. Motion passed.

Authorization of Crawford, Murphy & Tilly Consulting Engineers to proceed with the bid process for the Southeast Pump Station.

Trustee Hendrickson made a motion to proceed with the bid process. Motion seconded by Trustee Hill.

Roll Call

*Trustee Eandi – Aye
Trustee Hendrickson – Aye
Trustee Hill – Aye
Trustee Liken – Aye
Trustee Munroe – Aye
President Armstrong – Aye*

Unanimous aye vote. Motion passed.

Request Funds from the Springfield Metro Sanitary District to build the Southeast Pump Station per Intergovernmental Agreement

Trustee Hill made a motion to request funds from the Springfield Metro Sanitary District for the Southeast Pump Station. Motion seconded by Trustee Munroe.

Roll Call

Trustee Eandi – Aye

Trustee Hendrickson – Aye

Trustee Hill – Aye

Trustee Liken – Aye

Trustee Munroe – Aye

President Armstrong – Aye

Unanimous aye vote. Motion passed.

Approval of the 9-1-1 Plan on the Multi-Use Trails

Trustee Hill explained this is a no cost item. Trustee Hill made a motion to approve the 9-1-1 Plan on the Multi-Use Trail. Motion seconded by Trustee Liken. Voice Vote.

Unanimous aye vote. Motion passed.

EXECUTIVE SESSION

Trustee Munroe made a motion to move into Executive Session to discuss Personnel issues. Motion seconded by Trustee Eandi. Unanimous aye vote. Moved to Executive Session.

Trustee Munroe made a motion to return to open session. Motion seconded by Trustee Liken. Unanimous aye vote. Motion passed.

ACTION ON EXECUTIVE SESSION

None.

Trustee Hill made a motion to adjourn. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.

Meeting adjourned 8:30 p.m.

Respectfully Submitted,

Lynn Langdon

Clerk

Village of Rochester