

**Village of Rochester**  
**Board of Trustees**  
**Regular Board Meeting**  
**August 10, 2015**

President David Armstrong called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

ROLL CALL:	President Armstrong	Trustee Eandi
	Trustee Hill	Trustee Hendrickson
	Trustee Munroe	Trustee Zobrist
		Deputy Clerk Langdon

ABSENT: Trustee Liken

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JUNE 8, 2015.** *Trustee Hendrickson made a motion to approve the June 8, 2015 minutes. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JULY 13, 2015.** *Trustee Hill made a motion to approve the July 13, 2015 minutes. Motion seconded by Trustee Eandi. Motion passed. Trustee Munroe voted Present.*

**BOARD AND COMMISSION REPORTS**

**Plan Commission** – No report.

**Zoning Board of Appeals** –No report.

**PUBLIC FORUM**

Doug Dirks, 206 Twin Oaks Dr. addressed the Board regarding building permit and inspection process. Mr. Dirks is in the process of remodeling his home. He wanted to inform the Board of some complaints he had with the permit and inspection process. Concerns are listed below:

- Clarification needed regarding types of work requiring permit
- No explanation of fees for building permit
- No explanation regarding what needs to be inspected
- No hours listed for the Building Inspector

- Clarification regarding time allowed between contact for inspection and actual inspection
- Clarification regarding presence of homeowner during inspection
- What happens if Building Inspector is unavailable – who fills in?
- Is there an evaluation process for person performing the inspection

Building Manager, Pat Patterson, had no comment.

## **OLD BUSINESS**

None

## **TRUSTEE REPORTS**

**SEWER** – Trustee Zobrist – Primary Pump Station – there has been a slight delay due to some piping that needed to be reworked.

**STREETS** – Trustee Eandi – Preparing for oil and chip work.

**WATER** – Trustee Hendrickson – no report

**POLICE** – Trustee Liken – no report

**PUBLIC HEALTH & SAFETY** – Trustee Munroe. Thanked Trustee Eandi and the Public Works department for assistance with Sparks in the Park celebration. Feedback has been positive. Always open to suggestions.

## **FINANCE-**

*Trustee Hill made a motion to approve the monthly financial statements. Motion seconded by Trustee Hendrickson*

### ***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe-- Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

*Trustee Hill made a motion to approve payment of bills. Trustee Eandi seconded the motion.*

### ***Roll Call***

*Trustee Eandi – Aye*  
*Trustee Hendrickson – Aye*  
*Trustee Hill – Aye*  
*Trustee Munroe – Aye*  
*Trustee Zobrist – Aye*  
*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

## **NEW BUSINESS**

### **Request for Authorization for Village President to sign letter to the IEPA requesting time extension on Walberta/Sherry Lane Watermain Replacement.**

*Trustee Hendrickson made a motion to approve authorization for Village President to sign IEPA letter. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed*

### **Revision of Personnel Policy regarding wages and Commercial Drivers Licenses obtained by Public Works employees.**

*Trustee Hendrickson made a motion to approve the addition of Section 13.4.2 to the Personnel Policy. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

### **Intergovernmental Agreement with the Rochester Library regarding lobby and restroom renovations.**

Renovation costs (\$3,372.00) on the building are to be split 50/50 with the Village and Library. The Village would like to propose paying its portion by taking it out of services they provide to the Library regarding upkeep done by the Public Works department.

*Trustee Hendrickson made a motion to approve presentation of proposal to the Library Board. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed.*

### **Rochester First Baptist Church Street Closure Request.**

The Church has requested closure from 6 Vernon to Willow Court on September 27, 2015, from 2:30 p.m. to 6:00 p.m., to accommodate their festival train ride.

*Trustee Eandi made a motion to grant closure. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

### **Rochester Olde Towne Fall Festival Street Closure Request.**

Closure has been requested of S. John Street from Main Street to Rt. 29 starting at 9:00 p.m. on October 2, 2015 until 5:00 p.m. on October 4, 2015, for the Olde Towne Fall Festival.

*Trustee Eandi made a motion to grant closure. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

## **Special Board Meeting on August 31, 2015**

*Trustee Munroe made a motion to approve scheduling of a Special Board on August 31, 2015, regarding the combined Zoning and Planning Boards. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

## **VILLAGE MANAGERS REPORT**

- Spoke with Sangamon County Health Department regarding vaccinations needed for those working with sanitary sewer systems. Information will be given at the next Public Works committee on August 24, 2015.
- Have contacted representative of Environmental Health Mosquito Program and have suggested that residents with standing water and mosquito issues also contact the Sangamon County Environmental Health Department.
- Village Manager and President Armstrong attended the Regional Leadership Council meeting. Representative from Illinois Community Choice Aggregation Network was present to answer questions regarding Municipal Electricity Aggregation.
- Several utility and nuisance liens have been filed.
- Staff has completed the Illinois Municipal League Risk Management liability renewals.

*Trustee Eandi made a motion to adjourn. Trustee Munroe seconded the motion. Unanimous aye vote. Motion passed.*

Meeting adjourned 7:42 p.m.

Respectfully Submitted,

Lynn Langdon  
Deputy Clerk  
Village of Rochester