

**Village of Rochester**  
**Board of Trustees**  
**Regular Board Meeting**  
**October 11, 2016**

President Armstrong called the meeting to order at 7:04 p.m. with the Pledge of Allegiance.

ROLL CALL:	Trustee Eandi	Trustee Hendrickson
	Trustee Hill	Trustee Munroe
	Trustee Zobrist	President Armstrong
	Clerk Langdon	

ABSENT: Trustee Liken

**APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF SEPTEMBER 1, 2016.** *Trustee Hill made a motion to approve the September 1, 2016 Special Board minutes. Motion seconded by Trustee Eandi. Trustee Zobrist voting Present. Unanimous aye vote. Motion passed.*

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 12, 2016.** *Trustee Munroe made a motion to approve the September 12, 2016 minutes. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

**PRESIDENT**

President Armstrong recommended the appointment of Hilary Patterson to serve as Deputy Clerk. *Trustee Eandi made a motion to accept recommendation. Motion seconded by Trustee Hendrickson.*

***Roll Call***

*Trustee Eandi – Aye*  
*Trustee Hendrickson – Aye*  
*Trustee Hill – Aye*  
*Trustee Munroe – Aye*  
*Trustee Zobrist – Aye*  
*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

President Armstrong recommended the appointment of Mark White and Matt Butcher to serve a 3 year term on the Planning and Zoning Commission. *Trustee Munroe made a motion to accept recommendation of both Mark White & Matt Butcher. Motion seconded by Trustee Hendrickson.*

***Roll Call***

*Trustee Eandi – Aye*

*Trustee Hendrickson – Aye*

*Trustee Hill – Aye*

*Trustee Munroe – Aye*

*Trustee Zobrist – Aye*

*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**PUBLIC FORUM**

None

**BOARD AND COMMISSION REPORTS**

**Plan & Zoning Commission** – Chairman Maras – No report

**OLD BUSINESS**

None.

**TRUSTEE REPORTS**

**SEWER** – Trustee Zobrist – All electrical has been installed in pump station. Work on transfer switch at the primary pump station moving forward.

**STREETS** – Trustee Eandi – Patch work on streets continues.

**WATER** – Trustee Hendrickson – Recorder for water tower has been ordered.

**POLICE** – Kent Bragg – 2 part-time police officers almost done with training academy. Village looking into possibly getting a third part-time officer.

**PUBLIC HEALTH & SAFETY** – Trustee Munroe – Brush pile remains open. Project Play needs gravel spread. Looking for volunteers to assist.

**FINANCE-** Trustee Hill

*Trustee Hill made a motion to approve the monthly financial statements. Motion seconded by Trustee Hendrickson.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

*Trustee Hill made a motion to approve payment of bills. Trustee Zobrist seconded the motion.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**VILLAGER MANAGER’S REPORT**

None.

**NEW BUSINESS**

**Halloween Proclamation – Trick-or-Treat hours set for 5pm to 8pm on October 31, 2016.** *Trustee Hendrickson made a motion to approve the Halloween Proclamation. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

**Motion accepting the annual audit for the fiscal year ending April 30, 2016.** *Trustee Munroe made a motion to Table. Motion seconded by Trustee Hill. Unanimous aye vote. Motion Tabled.*

**Motion to waive the bid requirement for the replacement of three air handlers for the Village Hall, Police Department and Community Room.** *Trustee Hill made a motion to waive the bid requirement for the replacement of three air handlers. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

**Motion authorizing the payment of Pay Request #4 for \$53,810.10 to Petersburg Plumbing and Heating for the Southeast Regional Lift Station.** *Trustee Zobrist made a motion authorizing the payment. Motion seconded by Trustee Hendrickson.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion authorizing the Village President to sign documents to renew the Employee Health Insurance Plan for 2017 with the Davis Financial Group.** *Trustee Hendrickson made a motion to Table. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion Tabled.*

**Ordinance 16-20 amending the Village Code to increase the salary of Village President effective May 2017.** *Trustee Hendrickson made a motion to amend the Village Code to increase salary of Village President. Motion seconded by Trustee Munroe.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-21 amending the Village Code to increase the salary of Village Trustee.** *Trustee Hendrickson made a motion to amend the Village Code to increase salary of Village Trustee. Motion seconded by Trustee Hill.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-22 amending the Village Code to increase the salary of Village Clerk.** *Trustee Hill made a motion to amend the Village Code to increase salary of Village Clerk. Motion seconded by Trustee Munroe.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-23 amending the Village Code to increase the salary of Village Deputy Clerk.** *Trustee Munroe made a motion to amend the Village Code to increase salary of Village Deputy Clerk. Motion seconded by Trustee Eandi.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-24 amending the Village Code to increase the payment to Committee Members.** *Trustee Hill made a motion to amend the Village Code to increase payment to Committee Members. Motion seconded by Trustee Hendrickson.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-25 approving the permanent easement for the east side of Cardinal Hill Road with the Diocese.** *Trustee Hill made a motion to approve the permanent*

*easement for the east side of Cardinal Hill Road with the Diocese. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

**Ordinance 16-26 amending Ordinance 16-02 to change the number of liquor licenses that permit video gaming.** *Trustee Munroe made a motion to amend Ordinance 16-02. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

**Resolution 16-14: An Inducement Resolution for a proposed Tax Increment Financing (TIF) District Redevelopment Project (Roman Catholic Diocese, St. Jude Parish).** *Trustee Hendrickson made a motion to approve Resolution 16-14. Motion seconded by Trustee Hill.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Resolution 16-15: An Inducement Resolution for a proposed Tax Increment Financing (TIF) District Redevelopment Project (Sundown Farms II, LLC).** *Trustee Hill made a motion to approve Resolution 16-15. Motion seconded by Trustee Zobrist.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Resolution 16-16: Authorizing the allocation of \$3000 to the Rochester Sesquicentennial Committee.** *Trustee Hill made a motion to approve one-time allocation. Motion seconded by Trustee Munroe.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye*

*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Resolution 16-17: Accepting the quote of Henson Robinson Company for purchase of three replacement heating and cooling rooftop units.** *Trustee Hill made a motion to accept quote of Henson Robinson Company. Motion seconded by Trustee Munroe.*

***Roll Call***

*Trustee Eandi – Aye*

*Trustee Hendrickson – Aye*

*Trustee Hill – Aye*

*Trustee Munroe – Aye*

*Trustee Zobrist – Aye*

*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**EXECUTIVE SESSION**

None

**ACTION ON EXECUTIVE SESSION**

None

Trustee Hendrickson took a moment to point out the artwork on display in the community room. Art work courtesy of the Lost Bridge Area Arts, which features local artists and art enthusiasts.

*Trustee Hill made a motion to adjourn. Motion seconded by Trustee Munroe.*

*Unanimous aye vote. Motion passed.*

Meeting adjourned 7:34 p.m.

Respectfully Submitted,

Lynn Langdon

Clerk

Village of Rochester