

**Village of Rochester**  
**Board of Trustees**  
Regular Board Meeting  
June 13, 2016

Trustee Hill called the meeting to order at 7:04 p.m. with the Pledge of Allegiance.

ROLL CALL:	Trustee Eandi	Trustee Hendrickson
	Trustee Hill	Trustee Liken
	Trustee Munroe	Trustee Zobrist
	Clerk Langdon	President Armstrong

ABSENT:

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MAY 9, 2016.** *Trustee Hill made a motion to approve the May 9, 2016 minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

**PRESIDENT**

Appointment of Corporal. *Trustee Liken made a motion to accept the President's appointment of Corporal Andrew Henton. Motion seconded by Trustee Eandi.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

Appointment of 3 part-time Police Officers. *Trustee Liken made a motion to accept the President's appointment for William McWard, Matthew Henton & Joseph Felchner as part-time Police Officers. Motion seconded by Trustee Hill.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye*

*Trustee Liken – Aye*  
*Trustee Munroe – Aye*  
*Trustee Zobrist – Aye*  
*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

## **PUBLIC FORUM**

None

## **BOARD AND COMMISSION REPORTS**

**Plan & Zoning Commission** – Chairman Maras presented the following:

Mr. Steve Luparell provided S1.0 Structural drawing for Rocket Plaza (447 State Street). No motion to approve or deny at this time. The structural drawing needs more details. Mr. Luparell will work with Joe Petty to provide and will resubmit the Structural drawing. Mr. Luparell's current goal is to work on the building façade and then the roof. A special Planning and Zoning Commission meeting to review the revised Structural drawing may be scheduled if necessary.

The Floor Plan previously submitted earlier to the Commission has been reviewed.

A permit for only the front façade can be obtained following Commission/Board approvals. Permits for other changes – back, inside etc. will need to be submitted once vendor agreements obtained. Plumbing and HVAC drawings will need to be submitted.

## **OLD BUSINESS**

Clerk read announcement for a public hearing to be held on Tuesday, July 26, 2016 at 6pm in the Village Hall for the proposed Rochester TIF District I.

## **TRUSTEE REPORTS**

**SEWER** – Trustee Zobrist – Southeast Pump Station work is moving along. Rochester State Bank (RSB) proposal received to fund Southeast Pump Station work with a 2.49% interest rate with no pre-payment penalty. Public Works committee supports approval of RSB loan proposal and Village Manager prepared necessary paperwork for a vote. Transfer switch for the generator at the Primary Pump Station has been working satisfactorily and will delay the installation of a replacement for now. Village engineer has completed a draft for the required MS4 report.

**STREETS** – Trustee Eandi – Nothing new to report.

**WATER** – Trustee Hendrickson – Trying to coordinate work on Walberta Drive with gas line work being done. Water flushing will continue in the fall. Annual Consumer Confidence Report (CCR) posted - water is tested repeatedly to ensure safety. Village water supply very safe. Report available in Village Office and online. In terms of purchasing water, the Village is purchasing 7 million gallons per month and only billing for about 6 million gallons. Water meters may need to be checked to determine where the loss is occurring.

**POLICE** – Trustee Liken -- Monthly police report distributed to members.

**PUBLIC HEALTH & SAFETY** – Trustee Munroe – First Movie in the Park was a success. July 16<sup>th</sup> is the next movie and also the rain date for fireworks if needed. At this time fireworks are scheduled for July 3<sup>rd</sup>. Still looking for sponsorships for Sparks in the Park at any monetary level. New to Sparks this year is a petting zoo. Ticket pre-sale will begin June 24<sup>th</sup> at Beginning Steps and Rochester Library. Activity at the park is heavy with baseball due to such a wet spring.

**FINANCE-** Trustee Hill

*Trustee Hill made a motion to approve the monthly financial statements. Motion seconded by Trustee Liken.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

*Trustee Hill made a motion to approve payment of bills. Trustee Liken seconded the motion.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

## **VILLAGER MANAGER'S REPORT**

Village Manager discussed several items on the agenda this evening.

- Prevailing Wage Ordinance – IL Department of Labor has not posted the June 2016 Prevailing Wage Report for Sangamon County. Hoping to get it posted in July.
- The amendment to the Professional Services Agreement is increasing the number of parcels allowed in the establishment and annual administration of Rochester TIF District I from 150 parcels to 350 parcels before any additional cost per parcel.
- Ordinance to authorize the establishment of a TIF “Interested Parties Registry” and adopting registration rules for the registries for the Rochester TIF District I.
- Village is again applying for a grant for the “Cardinal Hill Sidewalk Project”. We have been receiving letters of support from the school, businesses, and government officials for this project.

There are several ordinances and resolutions that are already being worked on for the July 11, 2016, Board meeting. The Employee Personnel Policy will be ready and the fence ordinance will be discussed in committee.

Village Manager will be attending an information workshop with the IL Department of Revenue on June 15<sup>th</sup>.

## **NEW BUSINESS**

### **Ordinance 16-15 (Adopting the 2016 Prevailing Wages for the Village of Rochester, IL)**

*Trustee Hill made a motion to approve Ordinance 16-15. Motion seconded by Trustee Munroe.*

#### ***Roll Call***

*Trustee Eandi – Aye*

*Trustee Hendrickson – Aye*

*Trustee Hill – Aye*

*Trustee Liken – Aye*

*Trustee Munroe – Aye*

*Trustee Zobrist – Aye*

*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-16 (Approving and Authorizing the execution of an amendment to the Professional Services Agreement)** *Trustee Hendrickson made a motion to approve Ordinance 16-16. Motion seconded by Trustee Hill.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Ordinance 16-17 (Authorizing the establishment of a TIF “Interested Parties Registry” and adopting registration rules for such registries for the Rochester TIF District I)**

*Trustee Hill made a motion to approve Ordinance 16-17. Motion seconded by Trustee Zobrist.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Resolution 16-09 (Accepting the proposal from Rochester State Bank for a loan for the Southeast Regional Lift Station and authorizing the President to sign the agreement)**

*Trustee Hill made a motion to approve Resolution 16-09. Motion seconded by Trustee Liken.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Resolution 16-10 (Authorizing an application of support for the IL Transportation Enhancement Program (ITEP) Cardinal Hill Sidewalk Project)**

*Trustee Hill made a motion to approve Resolution 16-10. Motion seconded by Trustee Eandi.*

***Roll Call***

*Trustee Eandi – Aye*

*Trustee Hendrickson – Aye*

*Trustee Hill – Aye*

*Trustee Liken – Aye*

*Trustee Munroe – Aye*

*Trustee Zobrist – Aye*

*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Resolution 16-11 (Accepting the proposal from Picture Perfect Painting for the power washing and staining the Project Play)**

*Trustee Munroe made a motion to approve Resolution 16-11. Motion seconded by Trustee Eandi.*

***Roll Call***

*Trustee Eandi – Aye*

*Trustee Hendrickson – Aye*

*Trustee Hill – Aye*

*Trustee Liken – Aye*

*Trustee Munroe – Aye*

*Trustee Zobrist – Aye*

*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion requesting public involvement with the Illinois Transportation Enhancement Program (ITEP) process**

Tim Sumner explained the ITEP application process.

*Trustee Hill made a motion requesting public involvement with the ITEP process.*

*Motion seconded by Trustee Zobrist.*

***Roll Call***

*Trustee Eandi – Aye*  
*Trustee Hendrickson – Aye*  
*Trustee Hill – Aye*  
*Trustee Liken – Aye*  
*Trustee Munroe – Aye*  
*Trustee Zobrist – Aye*  
*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion approving the Fireworks Permit for 2016 “Sparks in the Park”**

*Trustee Munroe made a motion to approve the Fireworks Permit for the 2016 “Sparks in the Park”. Motion seconded by Trustee Eandi.*

***Roll Call***

*Trustee Eandi – Aye*  
*Trustee Hendrickson – Aye*  
*Trustee Hill – Aye*  
*Trustee Liken – Aye*  
*Trustee Munroe – Aye*  
*Trustee Zobrist – Aye*  
*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion approving Change Order #2 for the Southeast Regional Lift Station Project, a net increase of \$5,603.58 (project total: \$397,389.92)**

*Trustee Hill made a motion to approve Change Order #2 for the Southeast Regional Lift Station Project. Motion seconded by Trustee Zobrist.*

***Roll Call***

*Trustee Eandi – Aye*  
*Trustee Hendrickson – Aye*  
*Trustee Hill – Aye*  
*Trustee Liken – Aye*  
*Trustee Munroe – Aye*  
*Trustee Zobrist – Aye*  
*President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion approving Pay Request #1 for \$97,398.27 and Pay Request #2 for \$118,466.23 for the Southeast Regional Lift Station Project**

*Trustee Zobrist made a motion to approve Pay Request #1 and Pay Request #2 for the Southeast Regional Lift Station Project. Motion seconded by Trustee Hill.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion authorizing the Village President to sign the Intergovernmental Cooperation Agreement for animal control services**

*Trustee Hill made a motion to authorize the Village President to sign the Intergovernmental Cooperation Agreement for animal control services. Motion seconded by Trustee Eandi.*

***Roll Call***

*Trustee Eandi – Aye  
Trustee Hendrickson – Aye  
Trustee Hill – Aye  
Trustee Liken – Aye  
Trustee Munroe – Aye  
Trustee Zobrist – Aye  
President Armstrong – Aye*

*Unanimous aye vote. Motion passed.*

**Motion approving “Little Free Library” structure for the Rochester Public Library to put in designated areas**

To be placed near the comfort station and concession stand.

*Trustee Hendrickson made a motion approving “Little Free Library” structure for Rochester Public Library to put in designate areas. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

**EXECUTIVE SESSION**

None.

*Trustee Munroe made a motion to adjourn. Motion seconded by Trustee Hendrickson.  
Unanimous aye vote. Motion passed.*

Meeting adjourned 8:03 p.m.

Respectfully Submitted,

Lynn Langdon  
Clerk  
Village of Rochester