



Village of Rochester

Incorporated in 1869

#1 Community Drive
Rochester, Illinois 62563

ROCHESTER COMMUNITY PARK RESERVATION CONFIRMATION

PARK RULES AND INFORMATION

ALL FEES ARE NON-REFUNDABLE – Reservation is complete after submittal of payment & form are received in the Village Office.

RESERVATION FEE FOR LARGE PAVILION

\$50.00 for Rochester residents (living within the Village limits)

\$100.00 for non-residents (living outside the Village limits)

RESERVATION FEE FOR SMALL PAVILION

\$20.00 for Rochester residents (living within the Village limits)

\$30.00 for non-residents (living outside the Village limits)

Trash Disposal: Help keep our park clean. Please take your trash to the dumpster, do not depend upon the garbage can at the pavilion and other areas to be emptied by someone else. The Village does not have a weekend maintenance person; therefore, those using the park are responsible for helping to keep the park clean.

Have this form with you on the date you have reserved the facility.

The Village will post a weekly Park Reservation sheet that will show the dates, times, and who has reserved the park facilities.

If you have a reservation discrepancy, please call the Rochester Police Department non-emergency phone number at 381-8351 and ask a police officer to come to the park.

If you have questions about your park reservation, call the Village office at 498-7192. The office will have the original approved reservation request.

Name: _____

Address: _____ **Phone Number:** _____

Area Reserved: **Large Pavilion** **Small Pavilion**

Date Reserved: _____

Time Reserved: From: _____ **To:** _____

Office Use Only

Date Reservation Request Submitted: _____ Reservation Request By: _____

Fee Amount Charged: \$ _____ Check # _____ Cash: _____ Date Paid: _____

Reservation Approved by: _____