

**Village of Rochester**  
**Board of Trustees**  
**Regular Board Meeting**  
**October 10, 2017**

President Suerdieck called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL:	Trustee Butcher	Trustee Eandi
	Trustee Hendrickson	Trustee Hill
	Trustee Zobrist	President Suerdieck
	Trustee Munroe	Clerk Langdon

ABSENT:

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON SEPTEMBER 11, 2017.** *Trustee Hill made a motion to approve the September 11, 2017, minutes. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

**APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON SEPTEMBER 25, 2017.** *Trustee Hendrickson made a motion to approve the September 25, 2017, minutes. Motion seconded by Trustee Hill. Trustee Munroe voting Present. Unanimous aye vote. Motion passed.*

**APPROVAL OF BILLS**

*Trustee Hill made a motion to approve the monthly financial statements and bills. Motion seconded by Trustee Eandi.*

ROLL CALL:	Trustee Butcher	YES
	Trustee Eandi	YES
	Trustee Hendrickson	YES
	Trustee Hill	YES
	Trustee Munroe	YES
	Trustee Zobrist	YES
	Village President Suerdieck	YES

Motion passed 7-0-0.

**ANNOUNCEMENTS**

Clerk Langdon read the proclamation for Miss Sydney Geyston, Friendship Bench (Girl Scout Gold Award). *Trustee Munroe made a motion to adopt the proclamation. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

Clerk Langdon read the Halloween Proclamation declaring Halloween Trick or Treat hours on October 31, 2017, between the hours of 5:00pm and 8:00pm in the Village of Rochester. *Trustee Munroe made a motion to adopt the proclamation. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

Eagle Scout Presentations by John Petty and Zachary Swinford. *Trustee Munroe made a motion to Table the Eagle Scout Presentations. Motion seconded by Trustee Butcher. Unanimous aye vote. Item Tabled.*

## **PUBLIC FORUM**

None.

## **OLD BUSINESS**

**Appointment of 2018 Sparks in the Park Committee. President Suerdieck recommended appointment of Stacia Munroe (Chair), Doug Zobrist, Matt Butcher, Deb Elderton, Michelle Tjelmeland, Kent Bragg, Todd Folder, Andrew Cornett, Lisa Nieves, Jodi Acree, Pam Klobnak, Jeff Ramsey, and Maddie Bingil to the 2018 Sparks in the Park Committee. Trustee Eandi made a motion to accept the appointments. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.**

**Appointment of three (3) Planning and Zoning Commission Members for 3-year terms. President Suerdieck recommended appointment of Jim Theis, Ed Johnson, and John Runions to serve a 3-year term on the Planning and Zoning Commission. Trustee Hill made a motion to accept the appointments. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.**

## **COMMITTEE REPORTS**

Trustee Munroe announced that the Sparks in the Park Committee will not meet again until January 8, 2018.

Trustee Hendrickson informed Board that United Regional Water Cooperative (URWC) representatives invited Water & Sewer Committee members to tour one of their water treatment plants. URWC claims they could provide service for 60% of the cost the Village is currently paying CWLP. The tour is scheduled for November 4, 2017, for any Board members interested in touring this facility.

## **PUBLIC WORKS SUPERINTENDENT'S REPORT**

Shane Summers reported the following:

- **Water –**

- Radial crack on a 4” cast iron main repaired at 26 Penacook and 17 Circle Drive. No boil order was required.
  - Twelve feet of copper service line replaced due to small pinholes at 618 Heathrow.
  - Still waiting for results of final water sample for the Morningside Heights new water main to obtain operating permit.
  - BEA contacted regarding a control valve at the master meter to allow water tower to function properly. BEA will need to be in contact with Kuhn & Trello to get engineered set of plans for construction permit.
  - Department currently training new hires on water sampling.
- **Sewer** –
  - Gates from Goodman Fence for the Town Hall lift station should be ready for pickup this week along with three 4” steel poles and the truck hardware kit for the drive-thru gate.
  - Storm drain gutters poured on Penacook at the dividing dam
  - BEA will be here this month to install Mission Control monitoring system on our North & South pump stations.
- **Streets** –
  - Department purchased a 3ft Rosco vibrating roller from PH Broughton Trucking and Excavating for \$1000. The normal cost of rental from Sunbelt is \$345 per day.
  - Final punch list at dividing dam coming to a close. Gutters poured and final grade and reseeding complete. Hot patching (14 tons) on road started. Work ceased due to rain.
  - Street lights in cul-de-sac at the back of Woodland Trail have been repaired.
  - Grade work performed at the dead end of East Main by Rt. 29 to remedy drainage issues. Grade work also done on East Main across from the Alibi in “wash out” area and rip rap temporarily placed.
- **Parks** –
  - Mowing has slowed at the park. Mulching, painting of concession stand door and general clean up underway.
  - Final grading and seeding around the concrete pad for the North Park Pavilion complete.
- **Building/Grounds** –
  - In the process of utilizing our pallet racking by organizing and putting away plows, salt spreaders and other items that fit our pallet racking.
  - Village Hall roof leaking. Sutton’s was called. Temporary fix was made to stop/slow down the leak. Sutton to return to make permanent repairs on two sections of roof. Defective shingles is the cause. The manufacturer (GAF) will not warranty.
- **Fleet/Equipment** –
  - Routine maintenance on Police Vehicles and Public Work vehicles complete.

- Department acquired a Flink self-contained salt spreader that was retrofitted to the F450 that will be used this winter. Since a CDL is not required for the F450, all staff can utilize.
- **Issues/Resident Complaints –**
  - Pedestrian Crossing signs into the park from Grove Park have been requested. Similar to signs installed on East Lake Drive with solar panel/battery/and LED lights. Resident advised to address with Streets Committee.
- **Personnel –**
  - October 20, 2017, meeting with ISO regarding building code enforcement and current building codes in use.
- **Goals –**
  - Complete dividing dam permanent street repair.
  - Morningside Heights pressure testing and final Bac't sample for operating permit approval.
  - Sidewalk repair throughout the Village.
  - Install gates at Village Hall pump station.
  - Install street light and rock at Village Hall pump station.

## **ROCHESTER POLICE DEPARTMENT**

Corporal Patterson reported the following:

- Alibi event on October 6<sup>th</sup> – few complaints regarding parking. Vehicles in question in compliance with special permit.
- Rochester vs. SHG Football game on October 6<sup>th</sup> – not heavily attended due to numerous other events taking place.
- Luke Bryan concert on October 6<sup>th</sup> – event moved to State Fairgrounds
- Fall Festival – few complaints regarding parking.
- October 28<sup>th</sup> – 20 individuals testing for placement on eligibility list.

## **VILLAGER MANAGER'S REPORT**

Deb met with Drew Davis regarding employee insurance. The Village's current policy (Blue Cross preferred policy) is still the best policy for employees. The Auditors are requesting a one month extension. Economic Development will be meeting more regularly in the future.

## **NEW BUSINESS**

**Golf Carts** – President Suerdieck addressed the two different statutes regarding slow moving vehicles and non-highway vehicles in regards to golf carts due to many questions from residents. Golf carts are not permissible under statute unless the Village has an ordinance allowing on Village streets. Board discussed if the Village should have an ordinance to allow. Kyler Coker, Battery Specialists and Golf Carts, was present to answer questions from Trustees. Main topics discussed included ordinances in other municipalities, permits and permit fees, safety equipment required on golf carts and safety inspections/fees. Safety was the main focus of all Trustees. The Streets Committee has been asked to review ordinances in other municipalities and compose a

draft ordinance for review and consideration. The Streets Committee will meet on October 23<sup>rd</sup> at 7pm.

**Motion to authorize the President to sign the Contract for Professional Services with Kuhn and Trello Consulting Engineers.** *Trustee Hendrickson made a motion to authorize President to sign Contract. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed.*

**Motion to approve the Street Closure Request for Maplehurst Drive on Friday, October 20, 2017, from 5:30pm to 10:00pm for a Neighborhood Block Party (Brittany Sitko).** *Trustee Eandi made a motion to approve the Street Closure Request. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

**EXECUTIVE SESSION**

*Trustee Munroe made a motion to move to Executive Session pursuant to 5 ILCS 120/2 (c)(1) to discuss personnel. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Moved to Executive Session at 7:50pm.*

*Trustee Munroe made a motion to return to Regular Session. Motion seconded by Trustee Eandi.*

<b>ROLL CALL:</b>	Trustee Butcher	YES
	Trustee Eandi	YES
	Trustee Hendrickson	YES
	Trustee Hill	YES
	Trustee Munroe	YES
	Trustee Zobrist	YES
	Village President Suerdieck	YES

Motion passed 7-0-0.

**ACTION ON EXECUTIVE SESSION**

None.

**UPCOMING DATE TO REMEMBER**

October 11 @ 9:30am	Economic Development Committee Meeting
October 18 @ 5pm – 7pm	Sparks in the Park Fundraiser
October 19 @ 7pm	Sesquicentennial Committee Meeting
October 23 @ 7pm	Streets Committee Meeting
October 23 @ 7:45pm	Water/Sewer Committee Meeting
October 24 @ 7pm	Planning and Zoning Commission
November 13 @ 7pm	Village Board Meeting

*Trustee Hill made a motion to adjourn. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

Meeting adjourned 8:16 p.m.

Respectfully Submitted,

Lynn Langdon  
Clerk  
Village of Rochester