

Village of Rochester
Board of Trustees
Regular Board Meeting
August 14, 2017

President Suerdieck called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL:	Trustee Butcher	Trustee Eandi
	Trustee Hendrickson	Trustee Hill
	Trustee Munroe	Trustee Zobrist
	President Suerdieck	Clerk Langdon

ABSENT:

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JULY 10, 2017. *Trustee Hendrickson made a motion to approve the July 10, 2017, minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON JULY 24, 2017. *Trustee Hill made a motion to approve the July 24, 2017, minutes. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion passed.*

APPROVAL OF BILLS

Trustee Hill made a motion to approve the monthly financial statements and bills. Motion seconded by Trustee Hendrickson.

ROLL CALL:	Trustee Butcher	YES
	Trustee Eandi	YES
	Trustee Hendrickson	YES
	Trustee Hill	YES
	Trustee Munroe	YES
	Trustee Zobrist	YES
	Village President Suerdieck	YES

Motion passed 7-0.

ANNOUNCEMENTS

Clerk Langdon read the proclamation for National Passport Month. *Trustee Hendrickson made a motion to approve proclamation. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed.*

Motion to have the Zoning Administrator duties assumed by the Department of Public Works, to be assigned by the Board. *Trustee Munroe made a motion to approve. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion passed.*

Motion to assign Zoning Administrator duties to current Asst. Superintendent of Public Works, Shane Summers, with a salary increase. *Trustee Hendrickson made a motion to approve. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion passed.*

Motion to promote Officer Ryan Doolin to full-time officer to the Rochester Police Department, if all testing requirements are passed. *Trustee Butcher made a motion to approve promotion of Officer Doolin upon passing all testing requirements. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

PUBLIC FORUM

Sangamon County Circuit Clerk, Paul Palazzolo thanked the Board for the passage of the passport proclamation. He also announced that his staff would be in the Community Room on September 23, 2017, from 9am to 12 noon, to assist residents with passport applications. Applicants will need to bring either old passport or birth certificate and photo ID.

OLD BUSINESS

Ordinance 17-31 – amending the Village Code to modify the standing committees and eliminate assigning a single trustee to oversee each administrative function.

Trustee Munroe made a motion to adopt Ordinance 17-31. Motion seconded by Trustee Butcher.

ROLL CALL:	Trustee Butcher	YES
	Trustee Eandi	YES
	Trustee Hendrickson	YES
	Trustee Hill	YES
	Trustee Munroe	YES
	Trustee Zobrist	YES
	Village President Suerdieck	YES

Motion passed 7-0.

Appointment of Village Board Committees and Chairs.

Community Room – Hill, Munroe, library representatives.

Economic Development – Suerdieck (Chair), Hendrickson, Butcher.

Personnel & Finance – Zobrist (Chair), Hill, Munroe.

Parks – Munroe (Chair), Zobrist, Butcher.

Water & Sewer – Hendrickson (Chair), Eandi, Zobrist.

Streets – Hill (Chair), Eandi, Butcher.

Trustee Hill made a motion to approve the appointments. Motion seconded by Trustee Zobrist.

ROLL CALL:	Trustee Butcher	YES
	Trustee Eandi	YES
	Trustee Hendrickson	YES
	Trustee Hill	YES
	Trustee Munroe	YES
	Trustee Zobrist	YES
	Village President Suerdieck	YES

Motion passed 7-0.

BOARD AND COMMISSION REPORTS

Plan & Zoning Commission – Chairman Maras presented the Planning & Zoning Commission’s report from the July 25, 2017 meeting. Items included the following:

- Sign Ordinance – P&Z is in the process of finalizing the language and hopes to present to the Board in September.
- Solar Panels – P&Z working of clarification/specifications regarding size of panels.
- Oak Mill 3rd Addition – CMT currently reviewing

PUBLIC WORKS SUPERINTENDENT’S REPORT

Todd Folder reported the following:

- **Water** – Two compound meters at the elementary schools replaced.
- **Sewer** – IRWA – TV inspection of Sattley Street between 1st and 3rd Streets, Kati Lane, and North Main toward the North Pump Station.
- **Streets** – Woodlands’ Street Lamp – pier poured for the latest replacement lamp on Woodland Trail near Timber Ridge. Installation expected this week. Three more lamps currently inoperative in Woodlands Subdivision.
- **Parks** – Removed large play/swing set being donated by a resident. Location of donated swing set TBD. Meeting with Trustee Munroe and Village Manager regarding sand volleyball court.
- **Personnel** – Divided into two crews for the first time.
- **Goals** – Finish water main construction phase for Morningside Heights and town hall pump station fence installation.

ROCHESTER POLICE DEPARTMENT

Chief Bragg reported the following:

- Officer Doolin graduating August 24, 2017, and assuming full-time status upon passage.
- Department will be without an investigator for a few weeks. Requests Board consideration of hiring a part-time officer.
- Chief Bragg will be meeting with area law enforcement officials (Sangamon County & Christian County) to discuss an action plan for the Luke Bryan concert scheduled for October 6, 2017.
- Chief currently in discussions with JR Boudouris regarding possibly rescheduling the RHS vs. SHG football game in Rochester from October 6th to October 7th. Schools officials to consider.

VILLAGER MANAGER'S REPORT

Deb Elderton -- Request For Qualifications ("RFQ") letters sent to area engineering firms. Four firms have responded and will make a presentation to the Board at a Special Board Meeting on August 21, 2017. Sparks in Park met prior to the Village Board meeting and will meet again on September 11th, prior to Village Board meeting that night to discuss fundraising activities. Net loss this year considerably smaller than last year.

NEW BUSINESS

Motion to approve the construction plans for Oak Mill Estates 3rd Addition as reviewed and recommended by the Village Engineers. *Trustee Zobrist made a motion to approve the construction plans subject to Village Engineer approval. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

Motion to authorize construction to begin for Oak Mill Estates 3rd Addition with proper permitting. *Trustee Munroe made a motion to authorize construction with proper permitting. Motion seconded by Trustee Hill. Unanimous aye vote. Motion passed.*

Motion to authorize the Village President to sign the CMT Work Order 17-04: Review Coe Commons Preliminary Plat. *Trustee Hill made a motion to authorize Village President to sign CMT Work Order 17-04. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

EXECUTIVE SESSION

Trustee Munroe a motion to move to Executive Session to discuss Personnel. Motion seconded by Trustee Eandi. Unanimous aye vote. Board moved to Executive Session.

Trustee Munroe made a motion to return to Regular Session. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed. Board returned to Regular Session.

ACTION ON EXECUTIVE SESSION

Trustee Munroe made a motion to give Shane Summers a \$1.50 per hour increase, retroactive to June 26, 2017. Motion seconded by Trustee Eandi.

ROLL CALL:	Trustee Butcher	YES
	Trustee Eandi	YES
	Trustee Hendrickson	YES
	Trustee Hill	YES
	Trustee Munroe	YES
	Trustee Zobrist	YES
	Village President Suerdieck	YES

Motion passed 7-0.

UPCOMING DATE TO REMEMBER

August 21 @ 7pm	Special Village Board Meeting
August 22 @ 7pm	Planning & Zoning Commission Meeting
August 28 @ 7pm	Streets Committee Meeting
August 28 @ 7:45pm	Sewer & Water Committee Meeting
September 11 @ 6:15pm	Sparks in the Park Meeting
September 11 @ 7pm	Village Board Meeting

Trustee Hill made a motion to adjourn. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.

Meeting adjourned 7:56 p.m.

Respectfully Submitted,

Lynn Langdon
Clerk
Village of Rochester