

**Village of Rochester
Board of Trustees
Regular Board Meeting
May 14, 2018**

President Suerdieck called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Butcher
 Trustee Eandi
 Trustee Hendrickson
 Trustee Hill
 Trustee Munroe
 Trustee Zobrist
 President Suerdieck
 Clerk Langdon

ABSENT:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON APRIL 9, 2018. *Trustee Munroe made a motion to approve the April 9, 2018 minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON APRIL 17, 2018. *Trustee Munroe made a motion to approve the April 17, 2018 minutes. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BUDGET PUBLIC HEARING ON APRIL 23, 2018. *Trustee Munroe make a motion to approve the April 23, 2018 minutes. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON APRIL 23, 2018. *Trustee Munroe made a motion to approve the April 23, 2018 minutes. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BUDGET BOARD MEETING ON MARCH 15, 2018. *Trustee Hendrickson made a motion to approval the March 15, 2018 minutes. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BUDGET BOARD MEETING ON MARCH 22, 2018. *Trustee Munroe made a motion to approve the*

March 22, 2018 minutes. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.

APPROVAL OF THE MINUTES OF THE SPECIAL BUDGET BOARD

MEETING ON MARCH 29, 2018. *Trustee Eandi made a motion to approve the March 29, 2018 minutes. Motion seconded by Trustee Butcher. Unanimous aye vote. Trustee Hendrickson voting Present. Motion passed.*

APPROVAL OF BILLS

Trustee Hill made a motion to approve the monthly financial statements and bills. Motion seconded by Trustee Munroe.

ROLL CALL:

Trustee Butcher-YES
Trustee Eandi- YES
Trustee Hendrickson-YES
Trustee Hill-YES
Trustee Munroe-YES
Trustee Zobrist-YES

Motion passed. 6-0

ANNOUNCEMENTS AND PRESENTATIONS

President Suerdieck recommended the following appointments:

- Attorney – Sorling Northrup.
- Treasurer – Jim Theis
- Police Chief – Kent Bragg
- Village Manager – Deb Elderton
- Committees
 - a. Community Room (Hill & Munroe)
 - b. Economic Development (Suerdieck-Chair, Hendrickson & Butcher)
 - c. Personnel & Finance (Zobrist-Chair & Munroe)
 - d. Parks (Munroe-Chair, Zobrist & Butcher)
 - e. Water & Sewer (Hendrickson-Chair, Eandi & Zobrist)
 - f. Streets (Hill-Chair, Eandi & Butcher)

Trustee Eandi made a motion to approve recommended appointments. Motion seconded by Trustee Munroe. Unanimous aye vote. Appointments approved.

PUBLIC FORUM

None.

COMMITTEE REPORTS

Planning and Zoning

Chairman Maras informed the Board of the P&Z Commission recommendation to approve a zoning change for Parcel 23-15.0-305-004 from R-1 to B-1 at the request of Mr. Nika. Mr. Nika wishes to construct a steel building to house 2 businesses. One side would be Mr. Nika's Amazon business and the other side would be leased to a "banker's hours" type business. *Trustee Hendrickson made a motion to approve the Commission's recommendation to change Parcel 23-15.0-305-004 from R-1 to B-1. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher-YES
Trustee Eandi- YES
Trustee Hendrickson-YES
Trustee Hill-YES
Trustee Munroe-YES
Trustee Zobrist-YES

Motion passed. 6-0

Chairman Maras also informed the Board that the Public Hearing to address the new Solar Energy Ordinance was kept open until the next Commission meeting.

The Sign Ordinance language was Tabled due to the absence of Mr. Munroe and new information found to improve the ordinance.

Sparks in the Park

Trustee Munroe – Informed Board that the Spark's committee met this evening. Committee is still seeking sponsors for the ad book. She also expressed interest in possibly doing an article for the "Touch a Truck" event that has been added. The Farmers Market will be at the park the day of the race and District 23 is interested in doing a sand volleyball tournament. Trustee Hendrickson will be handling the fishing derby. Wrist bands will be sold at the Summer Rec sign up event.

Streets

Trustee Hill – IDOT Letting Truman Flatt & Sons of Springfield submitted an apparent low bid of \$879,364.92 for constructing an intersection improvement on West Main Street at Illinois Route 29. Village engineer asked to prepare plans to install gutter with storm sewer and hot mix asphalt resurfacing on East Main from Illinois 29 to Oak Street. Engineer also asked to prepare preliminary cost estimate.

Water and Sewer

Trustee Hendrickson – Committee will meet Wednesday. Engineering for the Melody Drive water loop to increase flow to those residents. Two other loop projects need to be done.

Parks

Trustee Munroe – Went to Wanless Park and walked perimeter to gain perspective on what needs to be done with emphasis on safety issues being addressed first. Trustee Hendrickson informed Board that 31 trees have been planted for buffering for residents.

OLD BUSINESS

President Suerdieck informed Board that SMTD would like to address the Village Board but would prefer to not wait until next month's meeting.

PUBLIC WORKS SUPERINTENDENT REPORT

Water Distribution System

- Water distribution system slushing started. Old part of town is complete.
- Coded invoice for IEPA Community Water Supply Testing Program.
- Successfully isolated old part of town utilizing our elevated tank as a water source.
- Received IEPA Operating Permit for Oak Mill 3rd Addition. Water turned on.
- Water distribution system flushing will continue until the end of May. Flushing will be Tuesdays, Wednesdays, and Thursdays from 9am to 3pm.

Sewer

- Repaired storm sewer at corner of Mill & Pleasant Streets that Ameren Gas bored through. Will submit bill for the repair.

Streets

- Water event sites cored out and patched
- Culvert and ditch work complete on Mill Street
- Point repair on Vernon Dr. complete
- Oak Hill subdivision sink hole repair work being done at 18 Penacook. Replace culvert and storm drain structure

Parks

- Shane to meet with Sunbelt to determine if 100 ft. man lift will work for baseball diamond light replacement

Buildings/Grounds

- Rachel Garden drainage work complete

Miscellaneous information

- Trustees Zobrist and Munroe toured Public Works shop.

Personnel

- Jared and Kevin have volunteered and been approved by RFPD Board to be available for fire and rescue calls during Village hours. Jared responded to 2 calls earlier in the day.

Goals for this Month

- Complete water distribution system flushing
- Oak Hill Subdivision sink hole work completion

Goals for 2018

- Mavis sewer slide repair
- Oak Hills water main replacement planning and phase I completion or Maxheimer Road water main loop for Coe Commons
- Melody Drive water main loop
- Morningside Heights water services switched over and completed

POLICE CHIEF REPORT

Chief Bragg - RPD newest officer, Grant Fitzsimmons, has started field training. He informed the Board that the proposed Teen Court is moving forward after a meeting held with the school board and also the school to vote on SRO position. He informed members that on May 18-30, RPD will have extra officers on duty for seat belt enforcement from the IDOT grant. Last Monday, officers attended training with the Child Advocacy Center to educate on handling of abuse situations.

VILLAGE MANAGERS REPORT

Deb Elderton – Met with Kelly Turner (Ameren) regarding new features and benefits that they are starting to implement through the Governmental Portal which will enable them to notify Villages and First Responders of power outages planned and emergencies. IDOT informed village that the projects for the 2018 ITEP have been announced and that the village application for the Sidewalk Project was not selected. The 2017 Payable 2018 Project Real Estate Tax Increment figures generated in the Village's TIF District is \$184,818.66. The owner of Coe Commons to begin moving dirt this week.

NEW BUSINESS

Motion – Approving the engagement letter for the annual audit for the fiscal year ending April 30, 2018 with Estes, Bridgewater & Ogden for \$15,750. *Trustee Munroe made a motion to approve the approval of engagement letter. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher-YES
Trustee Eandi-YES

Trustee Hendrickson-YES
Trustee Hill-YES
Trustee Munroe-YES
Trustee Zobrist-YES

Motion passed 6-0.

Motion -- Approving the replacement of the street light at #2 Vernon Drive by Ameren. *Trustee Hill made a motion to approve street light replacement. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher-YES
Trustee Eandi- YES
Trustee Hendrickson-YES
Trustee Hill-YES
Trustee Munroe-YES
Trustee Zobrist-YES

Motion passed. 6-0

Motion—Approving engineering for the Melody Drive water main loop. *Trustee Hendrickson made a motion to approve engineering. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher-YES
Trustee Eandi- YES
Trustee Hendrickson-YES
Trustee Hill-YES
Trustee Munroe-YES
Trustee Zobrist-YES

Motion passed. 6-0

Motion – Approving addition storm sewer work at the MFT project on East Main Street. *Trustee Hill made a motion to withdraw. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion withdrawn.*

Motion – Approving the fireworks permit for 2018 “Sparks in the Park”. *Trustee Munroe made a motion to Table approval of fireworks permit to June meeting. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion Tabled.*

Motion – Updating the Village Code through Ordinance 18-12 with Illinois Codification Services. *Trustee Hill made a motion to updating the Village Code with Illinois Codification. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher-YES
Trustee Eandi- YES
Trustee Hendrickson- YES
Trustee Hill-YES
Trustee Munroe-YES
Trustee Zobrist-YES

Motion passed. 6-0

EXECUTIVE SESSION

None.

ACTION ON EXECUTIVE SESSION

None.

DATES TO REMEMBER

May 16, 2018 @ 7pm	Water & Sewer Committee
May 22, 2018 @ 7pm	Planning & Zoning Commission
May 24, 2018 @ 4pm	Joint Use Committee
June 11, 2018 @ 6pm	Sparks Committee
June 11, 2018 @ 7pm	Village Board Meeting
June 29, 30, July 1, 2018	“Sparks in the Park”

Trustee Munroe made a motion to adjourn. Trustee Zobrist seconded the motion. Unanimous aye vote.

Adjourned 7:46 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk