

**Village of Rochester  
Board of Trustees  
Regular Board Meeting  
October 15, 2019**

President Suerdieck called the meeting to order at 7:00pm with the Pledge of Allegiance.

**Roll Call:** Trustee Butcher  
Trustee Eandi  
Trustee Hendrickson  
Trustee Hill  
Trustee Munroe  
Trustee Zobrist  
President Suerdieck  
Clerk Langdon  
Deputy Clerk Klobnak

**Absent:** Trustee Hendrickson  
Trustee Hill  
Trustee Zobrist

**Approval of the minutes of the regular meeting on September 9, 2019 and Special Board Meeting September 30, 2019.** *Trustee Munroe motioned to approve the September 9, 2019 and September 30, 2019 minutes. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion Passed.*

**Approval of Financial Statement and Bills**

*Trustee Butcher made a motion to amend to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Eandi.*

**Roll Call:** Trustee Butcher-Yes

Trustee Eandi-Yes  
Trustee Munroe-Yes  
President Suerdieck-Yes

Motion Passed 4-0

### **Announcements and Presentations**

Proclamation honoring Wes Barr (former Sangamon County Sherriff)

Halloween Proclamation allowing kids to trick or treat on October 31, 2019  
between the hours of 5pm and 8pm in the Village of Rochester

Valarie Ausmus, CPA with Estes Bridgewater and Ogden CPA firm presented her Annual Audit. Assetts increased, Liability Increased, Retained earnings. General Fund total revenue was the same including expenditures. Motor Fuel increased and had a reduction in funds. Water Fund had an increase, liability still the same. Net position had an increase and operating expenses down. Sewer Fund had an increase with same liability, net position had an increase expenses increased and revenue increased. Accountants said we had a good year.

Accept letter of resignation from Gail Kent the Commander of the Cert Program. AT&T removed the program. The program is no longer offered.

### **Public Forum**

Sarah Dean-Library Trustee does not wish the community to go forth on the Cardinal Hill development of the apartment complexes. She says she has heard a lot of rumors and has no concrete information but says it will cause them to make big cuts in all their programs due to this project being in the TIFF district they will get no additional tax revenue.

### **Committee Reports:**

Planning and Zoning: approved with developer and they agreed to do sidewalks. Site plan required no action.

Sesquicentennial Committee/Sparks Committee: Thank you to everyone who helped out during the celebration and to Razzo's Pizza for our dinner for volunteers that made it possible. Working on next year event, we will be selling chicken dinners for our fundraiser on Nov 20<sup>th</sup>. They are checking to see if we can

use the firehouse again this year. Meetings will begin in January for the event taking place June 18-20. We will be focusing on more food options and there will be 20 rides instead of 10.

Public Works: Starting 9/19-9/20 changed out approximately 30 register/transmitters to cellular reads.

10/4 Jarred observed Petersburg Plumbing while they performed the pressure test on Coe-Commons water main extension and it passed.

10/11 sent out letter for the cross connection control survey along with PSN flyer offering online bill pay and credit card payments that are now accepted. Along with the \$.89 fee associated with the new cellular read. Every two years we are required to send these out. This year we added an additional question regarding service line material. IEPA has implemented the lead service line inventory program. We are required to maintain a database of all private water service lines in our system. As of now there are NO lead service lines known in our system.

Sewer Collection System: on 9/30 sewer main clogged on Sattley due to accumulation of grease coming from The Village Center. Sewer line was jetted and clogged removed. We have since been treating with a grease enzyme and are keeping a close watch to avoid any more backups. Met with resident on 10/7 regarding a sewer back up they had from the clog on Sattley. She is requesting someone help her with her insurance deductible. She stated she was going to meet with the owner of pub house and depending on how that meeting goes she may attend a sewer water committee meeting.

10/2 Pump 2 at primary lift station has been tripping out for some time now and will not stay running at all. Pulled pump 2 from primary lift station and noticed that the seal on the bottom of the motor is missing pieces.

10/4 Pump 1 at North lift station has not been pumping as it should. We went ahead and pulled it since we were already had pump 2 to take to Vandevanter in Decatur. Kurt noticed that there was a chunk missing from one of the volutes.

10/7 We took both pumps to Vandevanter for repair.

### **Streets**

9/18-9/19 Streets and Rochester township put down 100 tons of patch on Maxheimer Rd. in preparation for oil and chips.

9/20 Prepped gravel shoulders on East Main Business District in the Cocoa Blue area for oil and chips to help eliminate the problem of gravel washing out down the road to the old laundry mat.

9/23 Village wide pothole patching as well as bike trail.

9/27 Met with Kevin Kuhn regarding the drainage issue along N. Walnut and Katie Lane. Public Works was able to die test the problem tile in the backyards of the Katie Lane residents and find where it empties into the Black Branch. I spoke with and delivered letters to the affected residents of Katie Lane to let them know the survey crew from Kuhn and Trello will be out sometime in the next week or two.

10/1 Oil and chipped Maxheimer, Walberta, Sherry and North Walnut and 1 East Main shoulder.

10/2 Oil and chipped the other East Main shoulder and Swananoa in Oak Hill Subdivision. We came in approximately \$50 under the oil and chip budget and that was with the addition of the Maxheimer oil and chip. The Maxheimer prep/patching was coded under street maintenance.

10/3 3ft.X 5ft deep sink hole opened up on South Walnut. We excavated down and found where an old clay tile had been severed when the storm sewer was installed. The problem was corrected and the hole was filled with flow able fill and then patched the following day.

### **Parks**

9/10-9/13 Set up and prepared for the Sesquicentennial celebration at the park. Public works preformed the tasks that are normally involved with Sparks in the Park along with many other tasks. The celebration went great and would like to thank everyone involved who made it a success.

9/16-9/17 Tear down and clean up from the event at the park

9/20 We purchased a new Echo hand held leaf blower along with an Echo power head with a saw and pruner attachments from Big R for the parks department.

### **Buildings/Grounds**

We have three chipped/cracked windows at the Village Hall that are being replaced on 10/24 by the Glass Doctor.

### **Fleet/Equipment**

Our backhoe is currently at Martin Equipment having some bushings replaced that would no longer take grease.

Women's Club of Rochester gave us \$1000.00 to spruce up the Village Hall.

**Police:**

Chief Johnson-

Officer Martin and Heaton are finishing up there field training and when that is complete we will be fully staffed.

Officer Harris and Officer Heaton have been doing SRO as needed

Officer Shea completed active shooter training and crisis intervention training.

In September we had a Boots and Badges blood drive against the fire department.

Had great turn out but we lost so looks like we will be cleaning some trucks.

Oct 12<sup>th</sup> was our neighborhood cookout and Windcrest. Thank you to the staff there for all the help.

October 18<sup>th</sup> is our Oak Hill Cook Out and it will be held at 48 Mishawaka.

Case Update: 12 reports of car break-ins

**Village Manager**

Personnel and Finance Committee discussed the current Health Insurance Policy and selected a new plan. Waiting on the review from the union.

**New Business:**

**Res 19-16 BCBS policy G532BCE Blue Choice Preferred for term beginning 12/01/2019 and ending 11-30-2020. Trustee Munroe made a motion to approve Resolution 19-16. Motion was seconded by Trustee Butcher.**

**Roll Call:**

Trustee Butcher-Yes

Trustee Eandi-Yes

Trustee Munroe-Yes

President Suerdieck-Yes

Motion Passed 4-0

**Res. 19-17 Authorizing payment of a stipend to a full time employee receiving health insurance through the village for the year.** *Trustee Munroe made a motion to approve Resolution 19-17. Trustee Butcher seconded the motion.*

**Roll Call:**  
Trustee Butcher-Yes  
Trustee Eandi-Yes  
Trustee Munroe-Yes  
President Suerdieck-Yes

Motion Passed 4-0

**Motion: Accept the Annual audit FYE April 30, 2019 prepared by Estes Bridgewater and Ogden CPA.** *Trustee Butcher made a motion to approve. Trustee Eandi seconded that motion.*

**Roll Call:**  
Trustee Butcher-Yes  
Trustee Eandi-Yes  
Trustee Munroe-Yes  
President Suerdieck-Yes

Motion Passed 4-0

**Motion: Authorizing a clothing allowance up to \$250.00 annually for the Village Superintendent.** *Trustee Munroe made a motion to approve. Trustee Butcher seconded.*

**Roll Call:**  
Trustee Butcher-Yes  
Trustee Eandi-Yes  
Trustee Munroe-Yes  
President Suerdieck-Yes

Motion Passed 4-0

**Motion: Accept the recommendation of the Planning and Zoning Commission (Preliminary Plat of Cardinal Hill Crossing). Accept the commendation of the planning and Zoning Commission (site plan –residence of Cardinal Hill Crossing)** *Trustee Munroe made a motion to approve. Motion seconded by Trustee Butcher.*

**Roll Call:**

Trustee Butcher-Yes  
Trustee Eandi-Yes  
Trustee Munroe-Yes  
President Suerdieck-Yes

Motion passed 4-0

**Executive Session**

None.

**Action on Executive Session**

None.

**Dates to Remember:**

- \*October 27, 2019 @7pm Planning and Zoning
- \*October 30, 2019 @6pm Streets Committee
- \*October 30, 2019 @7pm Water Sewer Committee
- \*November 12, 2019 @7pm Village Board Meeting

Respectfully submitted,

Pamela Klobnak  
Deputy Clerk

