

**Village of Rochester
Board of Trustees
Regular Board Meeting
February 10, 2020**

President Suerdieck called the meeting to order at 7:02 p.m. with the Pledge of Allegiance.

ROLL CALL:

- Trustee Butcher
- Trustee Eandi
- Trustee Hendrickson
- Trustee Hill
- Trustee Munroe
- Trustee Zobrist
- President Suerdieck
- Clerk Langdon

ABSENT:

APPROVAL OF THE MINUTES OF THE REGUALR MEETING ON JANUARY 13, 2020. *Trustee Zobrist made a motion to approve the January 13, 2020, minutes. Motion seconded by Trustee Munroe. Trustee Hendrickson voting Present. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS
Trustee Hill made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Butcher.

ROLL CALL:

- Trustee Butcher - YES
- Trustee Eandi – YES
- Trustee Hendrickson – YES
- Trustee Hill - YES
- Trustee Munroe - YES
- Trustee Zobrist – YES

Motion passed. 6-0

ANNOUCEMENTS AND PRESENTATIONS

President Suerdieck read the Death Resolution for the Edwards Family.

Gordon Wayman, 2020 Census Partnership Specialist, for the Chicago Region addressed the Board regarding the upcoming census. Completion of 2020 census can now be done via internet, as well as by paper or phone. Mr. Wayman suggested President Suerdieck introduce a resolution to establish a complete count committee that could sponsor census days for individuals needing assistance.

PUBLIC FORUM

James Duban addressed the Board, on behalf of the Rochester VFW, seeking support from the Village for this year's Memorial Day event to be held on May 25, 2020. He requested assistance with event parking and possible use of the park pavilion. *Trustee Hendrickson made a motion to offer non-financial support from the village. Motion seconded by Trustee Butcher. Unanimous aye vote. Motion passed.*

Shannon Hughes addressed the Board to inform them of a motion on tonight's agenda regarding the World Vision 6K Walk/Run. World Vision works to provide clean water access to communities all over the world.

COMMITTEE REPORTS

Sparks in the Park

Trustee Munroe – Sparks did not meet this evening, but Trustee Munroe wanted to remind everyone that tickets for the March 4th chicken dinner are still available for purchase.

Planning and Zoning

No report

Personnel and Finance

Trustee Zobrist – P&F met to discuss recommended hirings in the Department of Public Works and the Police Department. Committee also looking into pricing for computer software.

Streets

Trustee Hill – Several items discussed in committee, including the following:

- Committee approved recommendation to Board for the purchase of a new street sweeper.
- Village Engineer has solicited bids for gutter and pavement repairs to Guinevere Drive. Three bids received. Low bid of \$15,181.88 from Sangamo Construction Company.
- Letter being prepared to legislators requesting state funding for Village street repairs
- Village Engineer reports that the reconstruction project for East Main Street from State Street to Illinois Route 29 is scheduled for the next IDOT 2020 bid letting.
- Proposed an amendment to parking ordinance to regulate boat trailer parking on Villages Streets.

- Proposed introduction of new ordinance similar to Illinois state statute found in Section 9 of the Road and Bridge Laws prohibiting deposition of leaves and grass clippings on Village Streets.

Water & Sewer

Trustee Hendrickson – Items discussed at the January 29th committee meeting include the following:

- Received comments from landowners in the Grove Park subdivision regarding water draining from adjacent farmland into their neighborhood.
- Water efficiency report up to 19% due to water main breaks
- Informed Board the restrictor plate for the storm water detention system at the school's 29 campus is still not working and is causing water drainage issues on North Walnut.
- Committee considering installation of storm sewer system to address the North Walnut flooding issue. Should have some bids for system at next meeting
- Maxheimer Road loop line is a top priority for the committee. Water main to run along Maxheimer Road to connect with the assisted living facility's line.
- Melody Drive – plan is to install a 4 inch main to serve residents on that street
- Next meeting will be February 19, 2020 at 7pm.

OLD BUSINESS

None

PUBLIC WORKS SUPERINTENDENT REPORT

Water Distribution System

- 1/28 – Water event at 17 Circle Drive. Radial Crack about 75% around
- 2/4 – Water Event on Oak Street, between East Main and Mill Streets on west side of road. Radial crack about 50% around.

Sewer

- PW contacted IRWA to have their camera van inspect Eastgate subdivision for infiltration into the sanitary sewer system.
- Pump #2 at the primary pump station is not cycling properly. Pump being monitored weekly. High amperage observed when pump is running.

Streets

- Engineer to submit plans for ditching projects around town.
- 2/5 – Plowed for 9 hours to clear snow from roads and salt roads.

Buildings/Grounds

- Plan to remove excess dirt and rocks from dump site in the next few weeks.
-

Training

- 2/5 – JULIE training received regarding safety of digging.

POLICE CHIEF REPORT

Chief Johnson –

- Department requesting creation of an administrative position starting May 1, 2020. In-house personnel interested in position
- Creation of administrative assistant will create two opening in department.
- Department conducted 12 interviews from a long list of candidates and have found two candidates for consideration.
- Officers will be participating in Active Shooter training at the school during the school's spring break.
- Update equipment installed in Department's interview room. Equipment was donated.
- Officers responded to plane crash on 1/28/2020.

VILLAGE MANAGERS REPORT

Deb Elderton – Informed Board the TIF District had a surplus of \$130,771.55 for tax year 2018 payable in 2019. The Rochester School District will receive about \$80,000 of the surplus. The remainder will be dispersed to Rochester Township, Rochester Township Road and Bridge, RFPD, SCWRD, Rochester Library District, LLCC and Sangamon County.

NEW BUSINESS

Discussion

None.

Ordinance 20-01 Declaring surplus revenue in the Rochester TIF District Special Tax Allocation Fund and authorizing payment of that surplus revenue to the Sangamon County Treasurer for distribution to affected taxing districts on a pro-rate basis for tax year 2018 payable 2019. *Trustee Munroe made a motion to approve Ordinance 20-01. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed. 6-0.

Ordinance 20-02 Approving the intergovernmental agreement concerning the acquisition, development, ownership, occupation and operation of a Joint-Use Public Facility at Rochester, Illinois. *Trustee Hill made a motion to approve Ordinance 20-02. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion to Table passed 6-0.

Ordinance 20-03 Amending the Village Code to include improper disposal of grass clippings and garden waste as a nuisance. *Trustee Hill made a motion to approve Ordinance 20-03. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson -- YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Ordinance 20-04 Amending the Village Code to prohibit the parking of trailers and recreational vehicles on Village streets. *Trustee Hill made a motion to approve Ordinance 20-04, with a correction of a typographical error on Page 3. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-02 Approving the Final Plat for COE Commons. *Trustee Munroe made a motion to TABLE Resolution 20-02. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion Tabled.*

Resolution 20-05 Approving a contract for professional services with Kuhn & Trello Consulting Engineers (2020). *Trustee Hill made a motion to approve Resolution 20-05. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-06 Approving the purchase of annual emergency generator maintenance services for the Rochester Village Offices. *Trustee Hendrickson made a motion to approve Resolution 20-06. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion authorizing the payment of the Water Tower Loan (\$3,638.86). *Trustee Hendrickson made a motion to authorize payment of water tower loan. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion authorizing the appointment and hiring of the Superintendent of Public Works. *Trustee Butcher made a motion to approve appointment and hiring. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion authorizing the appointment and hiring of the Assistant Superintendent of Public Works. *Trustee Zobrist made a motion to approve appointment and hiring. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion authorizing the Police Department to create a new Administrative Assistant Position for the Department beginning May 1, 2010. *Trustee Munroe made a motion to approve creation of new position in the Police Department. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion authorizing the Police Department to hire two full-time police officers.
Trustee Zobrist make a motion to approve hiring of two full-time offices. Motion seconded by Trustee Munroe.

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion approving a street closure on May 16, 2020 for Rochester Christian Church from 7am to 9pm – for the World Vision 6K Run/Walk. *Trustee Munroe made a motion to approve street closure. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

Motion authorizing the Village President and Streets Committee Chair to correspond with local lawmakers regarding “Rebuild Illinois”/Capital Bill. *Trustee Hill made a motion to authorize Village President and Street Committee Chair to correspond. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion authorizing the purchase of a 2010 Allianz 4000 Sweeper rom CMS for \$3,000 and parts not to exceed \$2,000. *Trustee Hill made a motion to approve purchase of 2010 sweeper. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES

Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion approving the low bid to repair Guinevere Drive for \$15,181.88 by Sangamo Construction Company. *Trustee Hill made a motion to approve Sangamo Construction's bid. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

EXECUTIVE SESSION

None.

ACTION ON EXECUTIVE SESSION

None.

DATES TO REMEMBER

February 17, 2020	Village Closed – President's Day
February 25, 2020 @ 7pm	Planning & Zoning Commission
February 19, 2020 @ 6pm	Personnel & Finance Committee
February 19, 2020 @ 6pm	Streets Committee
February 19, 2020 @ 7pm	Water & Sewer Committee
March 4, 2020	Chicken Dinner Fundraiser
March 9, 2020 @ 7pm	Village Board Meeting

Trustee Munroe made a motion to adjourn. Trustee Butcher seconded the motion. Unanimous aye vote.

Adjourned at 8:08 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk