Village Of Rochester

1 Community Drive Rochester, IL 62563

Incorporated in 1869

SPARKS IN THE PARK JUNE 5, 6 & 7, 2025

All vendors must provide Tax ID Numbers and and applicable licenses with their contract.

All Vendor contracts and payments are due by May 16, 2025

Contact Name(s): _____ Phone Number: _____

Please list all employees on space provided on second page.

Company Name: _____ Phone Number: _____

Mailing Address: _____

Email: _____

Type of products: _____

"Food" is not acceptable answer. We try to not place similar food products too close to each other"

$25.00 Service Charge for Utilities. Vendors must be setup before 4:00pm to allow Village staff to address any utility connections concerns.

Water Needed? Y / N Electric Needed? Y / N Amps? _____

Length of power cord?

Rules and Policies (read and intial)

_____ 1 There is a non-compete clause with the Carnival. Vendors may not provide: cotton candy, snowcones, popcorn, funnel cakes, or elephant ears.

_____ 2 **SAFETY FIRST!** For this reason, we ask that no vehicles larger than a golf cart are on the roadway during the carnival sessions. Vehicles will be allowed in between sessions for restocking or other purposes.

_____ 3 Vendors must enter and exit off of Ebel Drive for setup or breakdown due to bottleneck from tent off of West Main/Rochester Road. This must be done between sessions. Vendor parking is off of Ebel Drive.

_____ 4 No parking on the blacktop during Carnival Sessions to allow for the maximum amount of room for vendors and pedestrian foot traffic. Except between sessions for loading or unloading. Sessions are 5p-9p. Saturday there is a mat

_____ 5 Please keep your area clean. Vendors are responsible for their own trash. There are dumpsters available near the big tent. Please do not use the trash cans provided for patrons of the event.

_____ 6 Refunds of fees are not available for vendors or food trucks for 'no-show', late arrivals, or early departures.

I understand and agree to the rules of the event as outlined above.

_____ _____

Signature Date Title (owner, CEO, etc)

Fees: One space is 9' wide x 20' deep.

Vendor: $35.00 - One Parking space

Add. Spaces: $15.00 per additional space Add'l _____

Utilities: $25.00 water/electric

(Utility availability is limited and first come, first serve.)

Fees are non-refundable. Entitled to two days.

For Official Use Only.

Amount Paid: _____

Vendor Spaces needed _____

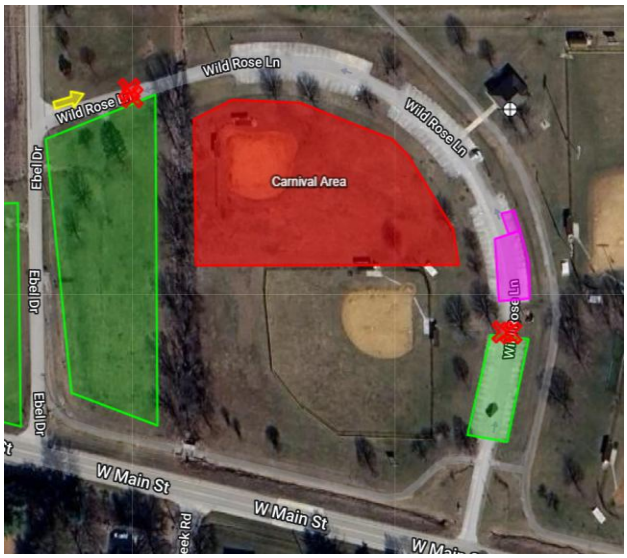
Elec or Water or Both: _____

Version 2024.03.27

Make checks payable to: The Village of Rochester, P.O. Box 618, Rochester, IL 62563

Background checks are now required for all employees of a vendor. Please provide the information requested for each employee.

Employee Full Name Name	Address	Phone Number



Yellow arrow is entrance and exit for all vendor due to large tent (pink box) blocking other end.

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